



**INTERACT**

## Registration to the 2<sup>nd</sup> Training School

### Poznan (PL), 5-7 July 2022

EURACON, the European Association for Communications & Networking, handles the Administrative Management of the CA20120 INTERACT 2<sup>nd</sup> Training School in Poznan.

Registration to the Training School should be done in two steps, by:

- filling in the corresponding Registration Form available at the COST Action CA20120 INTERACT website;
- paying the Contribution to the Organiser expenses.

Your registration will be complete only after you perform these two steps. Failing to do so by the deadline will cancel your registration.

Registration deadlines are as follows:

- 2022-June-20: in-person attendance;
- 2022-June-30: remote attendance.

### Registration Form

The Registration Form contains the personal data required for attending the school and issuing the receipt. The billing data will be kept exclusively within EURACON administrative personnel, and the personal one required for the organisation of the school will be shared exclusively within EURACON and Training School Organiser administrative personnel.



You are not required to be registered to the Action to attend the Training School.

The filled in Registration Form should be sent by email, with the subject "*INTERACT Registration Training School Poznan 2022*", to Mrs. Vera Almeida ([vera.almeida@inov.pt](mailto:vera.almeida@inov.pt)).

## Payment

The Contribution to the Organiser expenses is the following:

- 130 €: in-person attendance;
- 20 €: remote attendance.

The payment of the Contribution can be done in one of the two following ways:

- bank transfer:
  - The following bank account should be used:
    - Account Holder: EURACON
    - Bank name: BNP Paribas Fortis NV (Louvain-la-Neuve)
    - Bank address: Place de l'Université 6, 1348 Louvain-la-Neuve, Belgium
    - IBAN: BE84 0016 9348 0459
    - SWIFT-BIC code: GEBABEBB
    - Reference: [Your first name] [Your last name] Registration Training School Poznan 2022
  - The transfer should be done in the mode that transfer costs are paid by the sender.
- online via PayPal:
  - Send an email, with the subject "*INTERACT PayPal Payment Training School Poznan 2022*", to Mrs. Vera Almeida ([vera.almeida@inov.pt](mailto:vera.almeida@inov.pt)) requesting this form of payment, after sending the Registration Form.
  - You will then receive an invoice via email, along with the option to pay by PayPal. By selecting the PayPal button, you will be taken to a PayPal page where you can make the payment.



- Note that PayPal accepts Visa, MasterCard, American Express, Discover or PayPal account payments.
- A PayPal account is not required for online credit card payments (though you are welcome to use one) nor are you required to create an account to complete the process.
- PayPal payments are accepted by adding 4.65%+0.35 € transaction fees, i.e., 136.40 € for in-person attendance or 21.28 € for remote one.

This Contribution is intended to cover exclusively meeting expenses, i.e., meeting venue, coffee breaks, lunches, 1 social dinner, online meeting tools and related expenses.

### [Invoice/Receipt](#)

The invoice/receipt will be sent by email, after EURACON has received the fully completed registration and the related payment, and after the end of the Training School.

A pro-forma invoice can be requested to Mrs. Vera Almeida ([vera.almeida@inov.pt](mailto:vera.almeida@inov.pt)).

### [Certificate of Attendance](#)

The Certificate of Attendance will be provided after the end of the Training School.